

**SOURCE PROTECTION COMMITTEE MEETING
FROST CAMPUS, LINDSAY, ON
JUNE 19, 2008**

ATTENDEES:

SOURCE PROTECTION COMMITTEE MEMBERS:

- ◆ Jim Hunt, *Chair*
- ◆ Monica Berdin, *Recreation/Tourism*
- ◆ Alanna Boulton, *Trent Severn Waterway*
- ◆ Mary Jane Conboy, *Environmental Non Government Organization*
- ◆ Bill Cornfield, *Drinking Water Expert*
- ◆ Edgar Cornish, *Agriculture*
- ◆ Bruce Craig, *Municipal **
- ◆ Pam Crowe, *Alderville First Nation*
- ◆ Kerry Doughty, *Aggregate/Mining*
- ◆ Roberta (Bobbie) Drew, *Public – Rural*
- ◆ Dave Golem, *Municipal*
- ◆ Rick Johnson, *Large Non Municipal Water User*
- ◆ Jim Kelleher, *Source Protection Authority Liaison*
- ◆ Rosemary Kelleher-MacLennan, *Municipal**
- ◆ Robert Lake, *Economic Development*
- ◆ Gerald McGregor, *Municipal*
- ◆ Glenn Milne, *Agriculture*
- ◆ Terry Rees, *Waterfront Landowner*
- ◆ Debbie Scanlon, *MOE Liaison (interim)*
- ◆ Mary Smith, *Municipal**
- ◆ Bev Spencer, *Agriculture*
- ◆ Wayne Stiver, *Drinking Water Expert*
- ◆ Richard Straka, *Municipal*
- ◆ Matt Taft, *Public – Urban*

REGRETS:

- ◆ Anne Alexander, *Health Unit Liaison*
- ◆ Dave Burton, *Municipal*
- ◆ Tracey Taylor, *Curve Lake First Nation*

OTHERS PRESENT:

● **COMMITTEE SUPPORT STAFF:**

- Glenda Rodgers, *Project Manager*
- Myriam Genet, *Administrative Assistant*
- Marilyn Bucholtz, *Communications Coordinator*

● **CONSERVATION AUTHORITY STAFF:**

- Marnie Guindon, Diana Tyner, *CVCA*
- Mark Peacock, *GRCA*
- Mark Majchrowski, Jessica Mueller, *KRCA*
- Dick Hunter, *ORCA*

● **OTHER:**

- Ric McGee, *Mayor, City of Kawartha Lakes*
- Don Barkey, *City of Kawartha Lakes*
- Blane Harvey, *Principal, Frost Campus, Sir Sandford Fleming*

* Left after lunch

1. WELCOME AND CALL TO ORDER

Chair Jim Hunt called the meeting to order at 9:30 a.m. He welcomed the Committee and thanked everyone for their attendance. He also acknowledged Conservation Authority staff, as well as Don Barkey of the City of Kawartha Lakes. Chair Hunt reported that Blane Harvey, Principal of Frost Campus, welcomed the committee, and wished to address the Committee later on.

2. DISCLOSURES OF ANY CONFLICTS OF INTEREST

There were no disclosures.

3. APPROVAL OF THE AGENDA

The agenda was approved as presented.

4. DELEGATIONS

There were no delegations. Chair Hunt indicated that he had been approached by several groups who expressed interest, and they were informed on the process of presenting to the committee.

5. APPROVAL OF MINUTES FROM LAST MEETING (MAY 2008)

Myriam reported that a couple of emails were received from Committee members regarding changes to the draft minutes.

Terry Rees recalled a discussion surrounding the ability to change/amend the Terms of Reference without having to go through the whole formal approval process. An action item was missing from the minutes indicating that Debbie Scanlon will verify what the process is.

<p>Action: This missing action item for Debbie to clarify the ability to amend the Terms of Reference will be included in the revised minutes.</p>

An email was received from Mary Jane Conboy saying "It would have been nice to have some of the considerable discussion of the Terms of Reference included in the minutes".

Chair Hunt asked Mary Jane to elaborate. She said she would like to see more detail in the minutes. There was a significant amount of conversation and discussion around the Terms of Reference and not all of these points were captured.

Chair Hunt said a balance needs to be found; minutes were not a transcript. He indicated that specific items for inclusion would be appreciated. None were given, but it was agreed that future minutes would attempt to capture more of the discussions.

It was agreed that if anyone wanted specific items or discussion recorded in the minutes, they should request it at the time to ensure its inclusion in the meeting notes.

Mary Smith suggested that if a Committee Member arrived late or left early that it be recorded. It was agreed that this was a good idea.

The minutes were approved with the addition of the action item brought forward by Terry.

6. BUSINESS ARISING FROM MINUTES OF LAST MEETING

CLARIFICATION ON REQUIREMENT FOR NUMBER OF CRIBS

Glenda indicated that Debbie Scanlon had sent an email regarding the Terms of Reference Wizard requirements for reporting the number of intake cribs. The email stated:

“Please use the SPA’s best available knowledge to accurately list the information requested regarding the infrastructure, regardless of how the SPA delineated the vulnerable area(s) associated with each well or intake. For example, if the infrastructure for the system actually has 2 cribs, please write “2”, regardless of how the vulnerable area(s) is delineated. If there is 1 crib (and twin pipes, as the example brought up at the committee), please write “1” crib.”

CLARIFICATION ON ABILITY TO AMEND TERMS OF REFERENCE

Debbie reported that “The Terms of Reference regulation sets out the types of amendments that the committee may propose to the Minister for formal approval (see section 9). This includes instances where a municipality passes a council resolution to add another drinking water system, or passes a resolution to discontinue the use of an existing system, as well as where the committee is “of the opinion that a significant change is required to the work plan that is included in the terms of reference, including a change to the portion of the work plan that identifies the body responsible for performing a task. (See section 9 of O.Reg 287/07 for the full list)”

She also reported that other changes, including non-significant changes to the work plan, or changes to the remaining sections of the Terms of Reference, are not explicitly addressed. If the Committee determines that the proposed changes are not significant then these could be made by the Committee without a formal amendment to the Minister and going through the public consultation process.

DRAFT LETTER TO MINISTER OF THE ENVIRONMENT

Chair Hunt reported that on June 12, he, along with two other Source Protection Chairs, were invited to meet with the Minister of the Environment. He took the opportunity to bring forward all the points in the draft letter.

Some other items discussed:

- Chief Drinking Water Inspector Keith West spoke about global warming and how Source Protection Committees might want to consider this issue in their assessment report.
- A new position was created to have someone responsible for data assembly at all levels of government so that information can be more readily shared and accessed.

The draft letter to the Minister was approved for circulation with the following additions:

- A thank you from Jim Hunt for the opportunity to meet with the Minister.
- Copy letter to local MPPs and Source Protection Authorities.

At this point, Blane Harvey welcomed the Committee to Sir Sanford Fleming College and commented on the important work that the Committee is doing as well as some of the recent achievements of the College. He pointed out that some of the work the College is doing complements the Committee's work.

7. CORRESPONDENCE

There were no items to share.

8. DRAFT PROPOSED TERMS OF REFERENCE (PRESENTATIONS AND DISCUSSIONS)

PRESENTATION ON TERMS OF REFERENCE – GLENDA RODGERS

Glenda provided a detailed overview of the draft Terms of References and Wizard, as requested at the last Committee meeting.

PRESENTATION ON MATTERS AFFECTING TCC SPC (IDENTIFIED BY OTHER SPCs)

Glenda provided a brief presentation. She indicated that the only item identified that had not already been identified by the Trent Conservation Coalition, was that the wellhead protection area for the Cannington wells in the South Georgian Bay-Lake Simcoe Region may extend into the Trent Conservation Coalition Region. This should be added to the Trent Conservation Coalition Terms of Reference.

COMMENTS FROM PUBLIC MEETINGS AND OTHER COMMENTS RECEIVED TO DATE (HANDOUT)

Glenda summarized the comments, and both she and Chair Hunt answered questions. Bev Spencer was curious how much it cost to put on the meetings and if the turnout made it worthwhile. It cost approximately \$6500 for the advertising, as well as staff time to attend and prepare for the meetings. Also included in this cost is the time of Source Protection Committee members who attended. Marilyn reminded the committee that the advertising and meetings were regulated.

Richard Straka asked if there was a “*sense of comfort level*” after these meetings. Chair Hunt said that for the most part, the public was supportive of the process.

Monica Berdin wondered if a change in Government could affect the continuation of the program. Chair Hunt said anything was possible, but he found it doubtful. Dick Hunter reminded the group that the work began under a different government and that solace should be found in that. All provincial parties appeared to be behind the effort.

Rick Johnson asked what the level of understanding was from the media. Chair Hunt responded that the media were fair and balanced. Marilyn reported that the media was beginning to understand the process.

Bev Spencer indicated that OFA/OFEC were following the process closely, especially in the Ottawa region.

Glenda indicated that comment forms were provided at each public meeting and that additional comments would be accepted up to June 25th.

It was agreed that a Q&A could be posted on our website answering some of the frequently asked questions.

COMPARISON OF DRAFT PROPOSED TERMS OF REFERENCE RELATING TO COMPENSATION, FINANCIAL ASSISTANCE, FINANCIAL IMPLICATIONS OF POLICIES (ATTACHED)

The Committee reviewed the comparison and agreed that the wording in the Trent Conservation Coalition Terms of References regarding financial implications was sufficient.

Edgar Cornish felt that the Terms of References should include more of a guarantee for landowners who paid above and beyond what was reasonable because they were in a protection zone. He gave an example of a landowner within the zone having to spend money on septic inspections while a neighbour just outside the zone did not have the burden of that expense. It was clarified that such inspections would not be covered under the Stewardship Fund. Chair Hunt reminded the Committee that they had to be mindful of staying within their mandate. Bev indicated that considerable discussion had taken place on this issue at the previous meeting, when Edgar was not present. Chair Hunt assured Edgar that the Committee would be fair and balanced.

Glenda reminded the Committee that there were three more Source Protection Committee meetings before the Terms of Reference needs to be submitted to the Source Protection Authorities. She will make minor changes to the document (and highlight them) and bring the revised documents back to the Committee at the next meeting.

Terry indicated that the Canadian Environmental Law Association (CELA) had compared all the Terms of Reference and will forward the comparison to staff to be distributed to the Committee.

9. FUTURE SPC MEETINGS (DISCUSSION)

E.G. PROPOSAL FOR SPC WORKSHOP, PRESENTATION/DELEGATIONS, AGENDA DEVELOPMENT

Mary Jane felt that the current format of our meetings did not provide the best setting for meaningful dialogue. She suggested that we break down into three or four groups to ensure more participation on substantial issues. She said that many in the Committee have expertise which can be missed in a large group discussion. She indicated that some members might not feel comfortable discussing issues in a larger group and discussion would have been more meaningful had there been smaller groups.

Chair Hunt said this group breakdown would be beneficial for technical reports, but not necessarily for the Terms of Reference discussion. He thought that subcommittees could be formed to go through such documents as the Characterization reports and then report back to the Committee as a whole.

Rick suggested that smaller groups may have helped for the Terms of Reference, but that he did not see the Committee using the proposed format often. He saw it as being beneficial for contentious issues so the group could move on. He felt the discussion on compensation at the last meeting was too long and perhaps would have benefited smaller group discussions.

Chair Hunt indicated breaking down in smaller groups could create some logistical challenges, but the format will be contemplated with respect to future agendas.

Mary Jane indicated she was not suggesting subcommittees, but smaller group discussions so the group could discuss items in a more comfortable, less intimidating setting.

Wayne Stiver said he agreed in a "limited" way, but believed that if the Committee would break into smaller groups, they would inevitably discuss items that were outside of the Committee's mandate. In the larger setting, Chair Hunt is able to keep them on track. He also suggested members were chosen to speak on behalf of their groups and that it was their responsibility to do so.

Bev indicated that while she was not shy to speak, she could empathize with those that were. Bobbie Drew indicated that the Committee would be meeting for the next four or more years and would have opportunities to use different meeting formats when appropriate.

Glenda asked for some direction regarding what constitutes a "delegation" as opposed to a "presentation." For example, at meetings to date there have been presentations to the Committee from Conservation Staff, Bay of Quinte Remedial Action Plan, and Lake Ontario Collaborative. A delegation, according to the Member's Handbook, is given ten minutes to present.

Bobbie suggested that presentations should be from someone on the Committee, Conservation staff, or Partners. Anything else is a delegation.

Terry gave some background information on why we were having this discussion. He requested that CELA speak to the group and was told that they would be given ten minutes. Mary Jane indicated that once CELA heard this, they declined. Terry felt that with their expertise, they should have more than ten minutes. Chair Hunt reminded Terry that CELA is a special interest group.

Wayne suggested that if the Committee wanted a group to present, they could invite the group, and allocate whatever time on the agenda for their presentation. The Committee agreed.

Jim and Glenda were given the discretion to make decisions when preparing the agenda.

Alanna Boulton asked if the Committee has the ability to interrupt or terminate presentations if they are off topic. Chair Hunt said he would have no problems facilitating this process.

Glenda asked for some discussion on agenda development. She suggested that ideas for future meetings be brought forward during "other business".

Matt indicated he appreciated the format of today's agenda, which was prioritized very well. He also wanted to add, further to Mary Jane's comments, the Committee needs to use other tools in its meeting format and not get stuck in the status quo of what we've been doing.

Chair Hunt thanked the Committee for their valuable feedback.

10. WATERSHED CHARACTERIZATION

- **KAWARTHA CONSERVATION – MARK MAJCHROWSKI**

Mark Majchrowski gave a presentation on the Kawartha-Haliburton Region Source Protection Area Watershed Characterization report and responded to questions.

Some questions:

- Any reports on the Carp die-off?

Mark suggested contacting the MNR for the details of the virus. The MNR has factsheets.

Update: <http://www.mnr.gov.on.ca/241236.pdf>

- Any indication that this will happen again?
Mark said it did not appear to be the case this year.

- Does the cemetery affect the water quality?
Mark said he was not aware of any issues.

Mark indicated that he would be making another presentation at a future meeting for Kawartha's report on the Gull and Burnt watersheds.

Chair Hunt thanked Mark.

11. REPORTS/UPDATES

A. STAFF

- Glenda indicated that she had hoped to advise the Committee of the EBR posting on the proposed Assessment Report regulations and director's rules. While it was not posted yet, it is expected to be posted before the end of the day. **Update:** Posting took place later that day; members were sent a link to the EBR on Monday.
- Staff will review the posting and bring a report to the next meeting. The Committee will determine if they wish to make a submission.
- There will be roundtable discussions hosted by the Ministry. Invitations will be sent out through the Ministry.
- Marilyn will provide the Committee with a PDF of media articles and submit it to members digitally.

B. MUNICIPAL WORKING GROUPS (MINUTES/REPORTS)

- Ganaraska Municipal Working Group Minutes were attached. Bruce Craig was not available to comment, but Mark Peacock said the meeting went well.

C. COMMITTEE MEMBERS (UPDATES ON PUBLIC ENGAGEMENT/CONFERENCES)

- Public Meetings were already discussed
- Chair Hunt attended the Chair/Project Managers meeting where Dr. John Fitzgibbon of the Ontario Farm Environmental Coalition (OFEC) presented.
- Bev suggested that if the group was interested, she could get OFEC to present to the Committee.
- Wayne Stiver attended the Ontario Waterworks Conference and gives a lecture two times a year to the Environmental Science class at Trent. The Committee suggested that they would be interested in seeing an outline of the presentation.

12. OTHER BUSINESS

There was no further business.

13. ADJOURNMENT

Meeting adjourned at 3:30 p.m.

