

**SOURCE PROTECTION COMMITTEE MEETING
DALEWOOD GOLF AND CURLING CLUB, COBOURG, ON
NOVEMBER 25, 2008
MINUTES**

ATTENDEES:

SOURCE PROTECTION COMMITTEE

MEMBERS:

- ◆ Jim Hunt, *Chair**
- ◆ Monica Berdin, *Recreation/Tourism*
- ◆ Alanna Boulton, *Trent Severn Waterway*
- ◆ Mary Jane Conboy, *Environmental Non Government Organization*
- ◆ Bill Cornfield, *Drinking Water Expert*
- ◆ Edgar Cornish, *Agriculture*
- ◆ Pam Crowe, *Alderville First Nation*
- ◆ Roberta (Bobbie) Drew, *Public – Rural*
- ◆ Dave Golem, *Municipal*
- ◆ Rick Johnson, *Large Non Municipal Water User*
- ◆ Jim Kelleher, *Source Protection Authority Liaison*
- ◆ Rosemary Kelleher-Maclennan, *Municipal*
- ◆ Robert Lake, *Economic Development*
- ◆ Gerald McGregor, *Municipal*
- ◆ Glenn Milne, *Agriculture*
- ◆ Terry Rees, *Waterfront Landowner*
- ◆ Debbie Scanlon, *MOE Liaison*
- ◆ Mary Smith, *Municipal*
- ◆ Bev Spencer, *Agriculture*
- ◆ Wayne Stiver, *Drinking Water Expert*
- ◆ Richard Straka, *Municipal*

REGRETS:

- ◆ Anne Alexander, *Health Unit Liaison*
- ◆ Dave Burton, *Municipal*
- ◆ Bruce Craig, *Municipal*
- ◆ Wanita Dokis, *Curve Lake First Nation*
- ◆ Kerry Doughty, *Aggregate/Mining*
- ◆ Matt Taft, *Public-Urban*

COMMITTEE SUPPORT STAFF:

- ◆ Glenda Rodgers, *Project Manager*
- ◆ Marilyn Bucholtz, *Communications Coordinator*
- ◆ Myriam Genet, *Administrative Assistant*

CONSERVATION AUTHORITY STAFF:

- ◆ Marnie Guindon, *CVCA*
- ◆ Pam Lancaster, *GRCA*
- ◆ Mark Majchrowski, *KRCA*
- ◆ Meredith Carter, *Andrea Zavitz, ORCA*
- ◆ Tim Beckenham, *Shan Mugalingam, TCC*

OTHERS:

- ◆ Lucy Burke, *City of Kawartha Lakes*

1. WELCOME AND CALL TO ORDER

Jim Kelleher announced that Chair Hunt was delayed. In his absence, the Committee nominated Mary Smith as the Acting Chair.

The meeting was called to order at 10:10 a.m.

2. DISCLOSURES OF ANY CONFLICTS OF INTEREST

There were no disclosures.

3. APPROVAL OF THE AGENDA

The agenda was approved as presented.

4. DELEGATIONS

There were no delegations.

5. APPROVAL OF MINUTES FROM LAST MEETING

Robert Lake pointed out that *item 10c* should not read *State of Kawartha Lakes* and should be corrected. It will read *State of the Kawartha Lakes* in the amended minutes.

Mary Smith noted that the Agricultural Fact Sheet was well done and distributed it widely as did Otonabee Conservation. She said it was a helpful “myth-busting” tool. Edgar Cornish added that he had concerns with this Fact Sheet and felt that some comments were misleading and that there should be more clarification in the statements regarding funding for implementation.

Action: Staff will communicate this feedback to the authors of the fact sheet.
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Action: Staff will redistribute the fact sheet to committee members via email.
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6. BUSINESS ARISING FROM MINUTES OF LAST MEETING

There was no business arising.

7. CORRESPONDENCE

- a. Submission of Proposed TOR for Crowe Valley SPA to Minister, September 18, 2008
- b. Submission of Proposed TOR for Ganaraska Region SPA to Minister, September 26, 2008
- c. Submission of Proposed TOR to Minister for Kawartha-Haliburton SPA, October 16, 2008
- d. Submission of Proposed TOR to Minister for Otonabee Peterborough SPA, September 26, 2008
- e. Submission of Proposed TOR to Minister for Lower Trent SPA, October 16, 2008
- f. Letter to SPC Chair from Lower Trent SPA, October 20, 2008

All correspondence was accepted.

8. PROPERTY ENTRY TRAINING (CWA-SECTION 88) – TIM BECKENHAM

Tim Beckenham presented an overview of Property Entry Training.

See website: www.trentsourceprotection.on.ca.

Some questions:

Q: What is the process for notification to landowners?

A: *Letter and follow up phone call*

Q: Would CA staff have the authority for enforcement?

A: *No. Under Section 88, only information is to be gathered. However, staff entering property under Section 88 are required by law to report anything that is an imminent drinking water health hazard.*

Q: If a landowner does not allow entry, what next?

A: *A warrant would need to be issued. This is a last resort.*

Q: If there are complaints about the “card owner” is there a way to revoke the card?

A: *Unclear as to the process.*

Action: Staff will follow up.

Q: What was the definition of “dwelling”? Would it include a barn, an office?

A: *No. A dwelling would only apply to a residence/home.*

Q: Who would be contacted for a visit if the property was leased: the tenant or the owner?

A: *Staff would research in advance who it is to be contacted.*

9. ASSESSMENT REPORT REGULATIONS/TECHNICAL RULES UPDATE – GLENDA RODGERS

Glenda Rodgers gave a high level overview of the regulations.

See website: www.trentsourceprotection.on.ca.

More detailed information will be given at the December 1, 2008 training in Uxbridge.

Copies of the new Regulation and Technical Rules for the Source Protection Committee Member Binder were distributed.

Some questions:

Q: Why was the estimated cost removed?

A: *Response by Debbie Scanlon: It is a duplication of the requirements of the Business Plan which outlines the actual annual budget. The Terms of Reference budget was an estimate only. Some Committees were not able to complete their Terms of Reference because they were not able to provide an estimate, so this change removes that hurdle.*

Q: Do we have to change our Terms of Reference?

A: *No – since the Terms of Reference was submitted before the Regulation was passed, this will not be required.*

10. TECHNICAL WORK STATUS REPORT – GLENDA RODGERS

Glenda updated the Committee on the status of work completed to date.

See website: www.trentsourceprotection.on.ca.

Some questions:

- Q: Is all Tier 2 Water budget work identified?
A: *Yes. There will be five Tier 2 Water budget studies.*
- Q: Will reports from various consultants be in the same format?
A: *TCC is not directly involved in the projects being led by municipalities and therefore cannot require specific formatting.*
- Q: Why is it that some Municipalities are taking on the work instead of Conservation Authorities?
A: *The Municipalities that have taken on the work are generally larger and tend to have technical staff who are able to do the work.*
- Q: What is the value of hiring outside Consultants to do plain language summaries?
A: *It is a specialized skill. It is very important to get the information out in a clear format.*

Glenda asked if the reporting format was useful and for feedback on how to report such information at future meetings. The Committee liked the format used in her presentation and found it very helpful. Glenda indicated that in January, she will have more details and timelines.

11. REPORTS/UPDATES

a. STAFF

Glenda Rodgers reported that MOE is preparing a Discussion Paper on the Source Protection Plan (Debbie Scanlon is working on this project) which is proposed to be posted on the EBR early in 2009. This Paper would lay out ideas, ask questions, and request feedback.

Marilyn Bucholtz referred to the Municipal Information Update describing the progress on water budgets that was in the meeting package.

b. MUNICIPAL WORKING GROUPS (MINUTES/REPORTS)

There were no Municipal meetings to report on at this time. Glenda suggested that meetings should be scheduled early in 2009 to review the technical needs and the Source Protection Plan Discussion Paper.

c. COMMITTEE MEMBERS (UPDATES ON PUBLIC ENGAGEMENT/CONFERENCES)

Committee Members gave updates on recent and upcoming engagements.

- ◆ Bobbie Drew: Community Forum: Water – Our Precious Resource, Port Perry, November 18, 2008
- ◆ .KRCA: Green Expo in Little Britain on November 29th and December 4th in Port Perry (Flyer emailed to Committee)
- ◆ Rosemary Kelleher-Maclennan: The Great Lakes St. Lawrence River Basin Advisory Panel
- ◆ Mary Smith, Terry Rees. Gerald McGregor and Meredith Carter: State of The Kawartha Lakes Workshop. Mary Smith suggested that Dr. Chris Metcalf could make a presentation at a future meeting in Peterborough. She will provide staff with contact information.
- ◆ Wayne Stiver: Our Water, Our Future, November 13, 2008, Trent University at Holiday Inn in Peterborough.
- ◆ Jim Hunt: November 28th Presentation to the Association of Professional Engineers Ontario at Fleming College in Peterborough.

12. BACTERIAL INDICATORS – MARY JANE CONBOY

Mary Jane gave a presentation to the Committee and answered questions.

See website: www.trentsourceprotection.on.ca.

13. MUNICIPAL DRINKING WATER TREATMENT – WAYNE STIVER AND BILL CORNFIELD

Wayne gave a presentation, and answered questions with Bill Cornfield.

See website: www.trentsourceprotection.on.ca.

14. OTHER BUSINESS

The next meetings will be held at the Super 8 Motel in Peterborough (1257 Lansdowne Street West). The next meeting is scheduled for January 14th.

Committee members were invited to participate in a tour of the Port Hope Water Treatment Plant following the meeting.

15. ADJOURNMENT

Chair Hunt thanked everyone for their participation. The meeting adjourned at 2:25 p.m.