

SOURCE PROTECTION COMMITTEE MEETING  
MARCH 30, 2023  
ASPHODEL-NORWOOD COMMUNITY CENTRE  
MINUTES

**ATTENDEES**

SOURCE PROTECTION COMMITTEE MEMBERS	PRESENT	REGRETS	NOTES
Jim Hunt	✓		
Alanna Boulton	✓		
Alex Hukowich	✓		
Alix Taylor			Vacant
Bev Spencer	✓		
Bonnie Clark		✓	
Brent Devolin			Vacant
Cyndy Broughton		✓	
Darla Blodgett		✓	
Dave Workman	✓		
Doug Elmslie			Vacant
Faye Langmaid	✓		
George Offshack	✓		
Glenn Milne		✓	
Jessica Ferri		✓	
Kristin Muskratt		✓	
Lori Burt	✓		
Mike Gibbs	✓		
Rene Gagnon		✓	
Richard Straka	✓		
Rob Franklin	✓		
Robert Lake	✓		
Rosemary Kelleher-MacLennan			Vacant
Terry Rees	✓		
Tracey Taylor	✓		

SOURCE PROTECTION COMMITTEE LIAISONS	PRESENT	REGRETS	NOTES
Julie Ingram	✓		
Mary Wooding (MECP)	✓		
Rhonda Bateman	✓		

\*Chair position Currently Expired. Waiting for re-appointment.

**COMMITTEE SUPPORT STAFF:**

Keith Taylor, Trent Bos

[www.trentsourceprotection.on.ca](http://www.trentsourceprotection.on.ca)

**SOURCE PROTECTION AUTHORITY (SPA) STAFF:**

Crowe Valley SPA: Andrew McIntyre

Kawartha-Haliburton SPA: Jenna Stephens

Otonabee-Peterborough SPA: Meredith Carter, Terri Cox, Janette Loveys Smith (CAO);

Ganaraska SPA: Jessica Mueller

Lower Trent SPA: Anne Anderson, Marcus Rice

**OTHER STAFF:**

Region of Durham: Tavis Nimmo, Maureen Blanchet (RMO)

**1. WELCOME, CALL TO ORDER, INDIGENOUS ACKNOWLEDGEMENT, AND ROLL CALL**

- The meeting was called to order at 10:05 AM. Keith Taylor gave an Indigenous Acknowledgement.

**2. DISCLOSURE OF ANY CONFLICTS OF INTEREST**

- No conflicts of interest were declared.

**3. APPROVAL OF THE AGENDA****SPC 2023-03-30-1**

BY CONSENSUS THAT Trent Conservation Coalition Source Protection Committee approved the agenda.

**4. DELEGATIONS**

- There were no delegations.

**5. APPROVAL OF MINUTES FROM LAST MEETING****SPC 2023-03-30-02**

BY CONSENSUS THAT the Trent Conservation Coalition Source Protection Committee approved the minutes for the December 16, 2022 Trent Conservation Coalition Source Protection Committee meeting.

**6. BUSINESS ARISING FROM MINUTES OF LAST MEETING**

- No business arising from the previous minutes.

**7. CHAIRS REPORT**

- J. Hunt noted staff is working with the Ministry to move the Section 36 process forward. J. Hunt noted that some Committee members are moving on and the replacement process is underway. The committee will be updated on that information when it is available. J. Hunt informed the committee the Chairs and Project Managers have been contacted by the Director, Kirsten Service, with the intent to have one-on-one discussions with the Chairs regarding changes to legislation from the province, as well as issues unique to specific source protection regions.

**SPC 2023-03-30-03**

BY CONSENSUS THAT the Trent Conservation Coalition Source Protection Committee receive the Chair's oral report as information.

## 8. ANNUAL REPORTING

### Trent Source Protection Plan:

- K. Taylor provided an overview of the purpose of annual reporting, and how the reporting process works.
- For municipal and approval authority implementation of source protection policies into Official Plans, Zoning By-Laws and Emergency Management Plans, staff recommended a score of “Progressing Well / On Target”.
  - i. T. Rees inquired for some clarification on the percentages of implemented policies. Staff informed the committee that those listed in progress are awaiting approval and there were delays due to changes in provincial legislation.
- For septic inspections, staff recommended a score of “Progressing Well / On Target”.
- For Risk Management Plans, staff recommended a score of “Progressing Well / On Target”.
  - i. Staff explained the reasoning why some threats are listed as “remaining to be managed”, noting that some have now been addressed in early 2023 but cannot be reported in the 2022 reporting, and others being addressed as soon as possible.
- For Education and Outreach, staff recommended a score of “Progressing Well / On Target”.
- K. Taylor recommended an overall score of “Progressing Well / On Target” for the Trent Source Protection Plan.

#### SPC 2023-03-30-04

BY CONSENSUS THAT the Trent Annual Progress Report is scored “Progressing Well / On Target” and the Trent Conservation Coalition Source Protection Committee approves the information presented.

### Ganaraska Source Protection Plan:

- J. Mueller provided an overview of the Ganaraska Annual Progress Report.
- For municipal and approval authority implementation of source protection policies into Official Plans, Zoning By-Laws and Emergency Management Plans, staff recommended a score of “Progressing Well / On Target”.
- For septic inspections, staff recommended a score of “Progressing Well / On Target”.
- For Risk Management Plans, staff recommended a score of “Progressing Well / On Target”.
- For Education and Outreach, staff recommended a score of “Progressing Well / On Target”.
- J. Mueller recommended an overall score of “Progressing Well / On Target”.

#### SPC 2023-03-30-05

BY CONSENSUS THAT the Ganaraska Annual Progress Report is scored “Progressing Well / On Target” and the Trent Conservation Coalition Source Protection Committee approves the information presented.

## 9. LEADS UPDATE

- Each Source Protection Authority (SPA) Lead Staff member provided a verbal report on the status of their local source protection implementation, including:
  - a. Update on annual reporting;
  - b. Training of new municipal staff regarding the source protection program;
  - c. Update on municipal working groups;
  - d. Update on SPC municipal representative replacements, staffing changes;
  - e. Update on risk management plans and RMO progress;
  - f. Current issues or challenges;
  - g. Positive progress news;
  - h. Update on education and outreach efforts.

### SPC 2023-03-30-06

BY CONSENSUS THAT the Trent Conservation Coalition Source Protection Committee receive the Leads oral reports as information.

## 10. PROGRAM UPDATE

- Early Engagement
  - K. Taylor provided a high-level overview of the purpose of the Early Engagement process, and the comments received, noting that the amendments arising from these comments were all very minor.
  - K. Taylor presented the comments in a document titled “Summary of Early Engagement Comments”. These comments were divided into three groups based on the complexity of the changes, for both the Trent and Ganaraska Source Protection Plans and Trent and Ganaraska Assessment Reports. Group 1 amendments were mostly minor editorial changes.

### SPC 2023-03-30-07

BY CONSENSUS THAT the Trent Conservation Coalition Source Protection Committee approves editing the Assessment Reports and Source Protection Plans based on the edits listed in Section 1, 2, 3, 4, 5 and 6 in the Summary of Comments.

- K. Taylor presented the Group 2 amendments. These involved some changes to the policy wording, for clarity and ease of reading, but not changes to the intent of the policy.

### SPC 2023-03-30-08

BY CONSENSUS THAT the Trent Conservation Coalition Source Protection Committee approves editing the Source Protection Plans based on the edits listed in Section 7 in the Summary of Early Engagement Comments.

- K. Taylor presented the Group 3 amendments. These were recommendations not included in the original letter, but gathered from follow-up discussions.

**SPC 2023-03-30-09**

BY CONSENSUS THAT the Trent Conservation Coalition Source Protection Committee approves editing the Source Protection Plans based on the edits listed in Section 8 in the Summary of Early Engagement Comments.

**12. PREPARING FOR PRE-CONSULTATION**

- K. Taylor noted that once the Source Protection Committee approves the edits to the Assessment Report and Source Protection Plan based on the early engagement comments, that staff will move on to the pre-consultation process.
- K. Taylor shared an overview of the pre-consultation process, including who is contacted and the strategy to contact them. This includes a prescribed list of ministries and stakeholders, as well as other implementers including municipalities and First Nation communities. The pre-consultation period will last 30 days.
- The Leads will be planning to hold Municipal Working Groups Meetings during or before the Pre-Consultation period and this will be an opportunity for the Leads to promote the decisions of the Committee.

**SPC 2023-03-30-10**

BY CONSENSUS THAT the Trent Conservation Coalition Source Protection Committee approve moving forward with a 30-day Pre-Consultation period for the Section 36 amendments and approves requesting that the Lower Trent Source Protection Authority initiates the Pre-Consultation process.

**13. BEST PRACTICES FOR OTHER SYSTEMS**

- T. Bos provided an oral report on the Best Practices Program to the committee, including work that has been done and future projects involving the rollout of a Provincial Tool Kit. T. Rees requested that the new Best Practices StoryMap be emailed to the Committee.

**SPC 2023-03-30-11**

BY CONSENSUS THAT the Trent Conservation Coalition Source Protection Committee receive the oral report on the Best Practices program as information.

**13. ROUNDTABLE**

- R. Lake inquired about the involvement of trailer parks into the Clean Water Act. Staff suggested this will be covered under the Best Practices program, but through an education and outreach approach.

**15. NEXT MEETING**

- K. Taylor noted there is no set date as of now, but likely end of June to address any Section 36 Pre-Consultation comments received.

**16. ADJOURNMENT**

- Meeting adjourned at 1:45 PM.