



**Source Protection Committee Meeting**  
**Rock Haven Motel and Convention Centre, Peterborough**  
**February 13, 2008**  
**Minutes**

**Attendees:**

**Source Protection Committee Members:**

- Jim Hunt, *Chair*
- Monica Berdin, *Recreation/Tourism*
- Alanna Boulton, *Trent Severn Waterway*
- Dave Burton, *Municipal*
- Mary Jane Conboy, *Environmental Non Government Organization*
- Bill Cornfield, *Drinking Water Expert*
- Edgar Cornish, *Agriculture*
- Bruce Craig, *Municipal*
- Pam Crowe, *Alderville First Nation*
- Kerry Doughty, *Aggregate/Mining*
- Roberta (Bobbie) Drew, *Public – Rural*
- Dave Golem, *Municipal*
- Rick Johnson, *Large Non Municipal Water User*
- Jim Kelleher, *Source Protection Authority Liaison*
- Rosemary Kelleher-MacLennan, *Municipal*
- Robert Lake, *Economic Development*
- Gerald McGregor, *Municipal*
- Glenn Milne, *Agriculture*
- Terry Rees, *Waterfront Landowner*
- Mary Smith, *Municipal*
- Bev Spencer, *Agriculture*
- Wayne Stiver, *Drinking Water Expert*
- Richard Straka, *Municipal*
- Matt Taft, *Public – Urban*
- Tracey Taylor, *Curve Lake First Nation*

**Regrets:**

- Anne Alexander, *Health Unit Liaison (proposed)*
- Debbie Scanlon, *MOE Liaison (interim)*

**Others Present:**

• **Committee Support Staff:**

- Glenda Rodgers, *Project Manager*
- Myriam Genet, *Administrative Assistant*
- Marilyn Bucholtz, *Communications Coordinator*

**Participating Staff:**

**Project Team – Regional Staff**

- Clyde Hammond, *Hydrologist*
- Shan Mugalingham, *Water Resources Engineer*
- Holly Youden, *Technical Projects Coordinator*

**Other:**

- Mark Peacock, *GRCA*
- Kate Turner, *MOE*

### **1. Welcome and Call to Order**

Jim Hunt called the meeting to order at 10:00 a.m. and welcomed committee members, staff, and others present to the third Source Protection Meeting.

### **2. Disclosure of any conflicts of interest**

No conflicts of interest were disclosed.

### **3. Approval of the Agenda**

Edgar Cornish wanted to comment on public input; Jim Hunt suggested that this item could be discussed under delegations.

Bev Spencer indicated that she had an article that she wanted to discuss; Jim suggested that this item could be discussed under Communications and Consultation.

*There was consensus on approval of the agenda.*

### **4. Delegations**

There were no delegations. This item is to remain on all agendas to accommodate any scheduled delegations.

Edgar suggested clarification of public input at meetings. Some members of the Landowners Association were under the false impression that they were not allowed at the meeting and had indicated to Edgar that they were told that they were not allowed to participate at source protection committee meetings. Jim Hunt and Glenda Rodgers explained the procedure which is outlined in the Members Committee Handbook.

#### *4.0 Calling of Meetings*

*4.11: Delegations to the committee must give 2 weeks notice of their interest in making a presentation to the chair of the committee. Presentations are limited to 10 minutes plus discussion time. Delegations with written information for consideration of the committee will provide the information 2 weeks before the meeting.*

### **5. Approval of Minutes from last meeting.**

The group took a few moments to go over the draft minutes (which included a list of the changes made to the Committee Handbook as result of the discussion at the previous meeting) which had been distributed by email and by mail.

*There was consensus on approval of the January 17, 2008 Source Protection Committee Minutes and Committee Handbook Decisions attachment.*

They will be posted on our website: [www.trentsourceprotection.on.ca](http://www.trentsourceprotection.on.ca)

### **6. Business arising from minutes of last meeting.**

#### **a. Committee Handbook**

The group reviewed the updated handbook. Some items that were highlighted:

- Bruce Craig noted on page 6, item 4.6 indicates that notice of all meetings shall be posted on the website at least one week before the date of the meeting; but that item 4.11 indicated that delegations wanting to make a presentation are to contact the chair two weeks prior to the meeting. Jim explained that this was an administrative decision. Time was needed to prepare for a delegation and to include the item on the agenda. He suggested that if anyone should show up at a meeting wishing to address an agenda item, the committee would consider such a request at that time. Rosemary suggested should that happen, the ten minute guideline should be adhered to.
- Wayne Stiver wanted clarification on item 5.2.5 (page 3) regarding ex-officio members of working groups. He wanted to know if they were reimbursed (per diems and expenses). It was explained that if members were officially requested to do Committee work, then expenses would be covered. He gave an example as he participated in a meeting with Mary Smith and Richard Straka of the Otonabee-Peterborough municipal working group. Mary and Richard's expenses were covered while his were not. Glenda reminded the group that we need to be cognizant of the budget. Jim brought up the "floodgate argument" and said that we needed to give this due consideration.

Jim and Glenda will give this consideration.

Jim reminded the committee that the Handbook was not etched in stone.

The document was distributed for signature and was signed by all those present. It will be forwarded to the lead source protection authority as required under the Source Protection Committee regulation. It will then be kept on file at the lead source protection authority office. Copies of the signature page will be distributed to the committee members to attach to their handbooks.

## **7. Correspondence**

### **a. Terms of Reference Funding and Work Plan Guidance – Ian Smith, MOE**

Mary Smith brought up the concern of the cost to municipalities. Jim suggested that he and Glenda can make recommendation to the Ministry of Environment on the budget, but that ultimately, there is a cost benefit to all.

### **b. Other Legislative Safety Measures in place that protect Ontario's Drinking Water – Ian Smith, MOE**

Jim Hunt flagged his concern with Section 14 of the Safe Drinking Water Act (SDWA), Regulation 170 which will not be proclaimed until 2012. Jim will write a letter and ask Ian Smith to provide an interpretation of how Section 14 of the SDWA affects the 5 year planning horizon that is mandated in the Clean Water Act and determine if there are any anomalies.

### **c. Inclusion of a Drinking Water System under the Source Protection Planning Process through Municipal Council Resolution – Ian Smith, MOE**

Jim reminded the committee that he and Glenda are willing to attend council meetings with municipalities upon request. Mary Smith suggested staff to staff discussions could also take place.

### **d. Clarifying and Using Proxies in accordance to the Source Protection Committee regulation – Ian Smith, MOE**

Glenda indicated that the contents of the letter align with the policies set out in the Committee Members' Handbook.

**e. Web-Based Water Budget Module Training Release – Ala Boyd, Heather Malcolmson, Charlie Worte, MNR**

Glenda provided the letter for information and consideration if there is any interest.

**8. MOE Training Session (Jan 21, 2008) – Discussion**

The committee agreed that the meeting was productive. Jim said he found it interesting to observe the differences in concerns between the three Source Protection Regions and the different approaches committees were taking. He hoped that there would be other sessions that allow the Committee members to address the Ministry of the Environment staff and to interact with other source protection regions.

**9. Terms of Reference**

**a. Work Plan**

Glenda went through the work plan and highlighted some items indicating that the timeline was tight, as there is a lot to do in a short time frame. She suggested that the August meeting be scheduled today. There was considerable discussion regarding public meetings. They will be advertised in area newspapers. Mary Jane suggested a Public Service Announcement since notices in newspapers are often missed.

Kerry asked if the office has had any information requests coming in from the Landowner groups. Glenda said there had not been any for some time.

**ACTION:** Glenda will discuss the logistics of the public meetings with the Conservation Authority staff and bring back a recommended schedule for consideration of the committee.

The August meeting was scheduled.

- August 7, 2008 – Location: Lakefield

Locations for the following meetings were established:

- July 3, 2008: Haliburton
- July 17, 2008: Marmora Area

**ACTION:** In order to get a clearer picture of members' availability, Myriam will send out a calendar for members to indicate days that they are not able to attend meetings. This should help with selection of dates that are suitable for all or most committee members.

**10. Reports/Updates**

**a. Communications/Consultation**

Bev Spencer presented a newspaper article regarding the South Georgian Bay-Lake Simcoe Source Protection Region, which indicated that they had contacted over 1000 landowners. Jim H., Glenda and Marilyn reviewed the article, and indicated that it was referring to the funding that is being provided by the Ministry of Environment for stewardship activities around municipal drinking water systems. It is currently referred to as the Source Protection Fund; however after March it will be referred to as the Stewardship Fund. The Clean Water Act provides for the creation of the Stewardship Fund. The Province announced the availability of \$28 million over a 4-year period. The sum of \$7million has been distributed to date. The five conservation authorities in the region

received some of this funding and are contacting landowners in the immediate vicinity of municipal wells and intakes. They are also holding seminars to provide information on the Clean Water Act and tips for looking after private wells.

Marilyn reported that Conservation Ontario has prepared a toolkit on this initiative and if anyone was interested in receiving a copy, to let her know.

She indicated that a series of Best Management Practices publications had been sent from the OFA for the Committee's use and said that most local CAs probably have copies as well. She will work on a system/procedure for informing committee members of resources that are available for their use.

Marilyn discussed the meeting summaries she had prepared and indicated that feedback was welcome.

She discussed the website, [www.trentsourceprotection.on.ca](http://www.trentsourceprotection.on.ca) and indicated that bios were posted and that the Members Handbook would be there shortly.

Bob Lake expressed concern with regard to the Places to Grow legislation, indicating that it discriminates against rural municipalities, focusing growth in larger communities. He wondered if any consideration had been given to the potential impact of more concentrated growth on stormwater runoff and water quality/quantity. Jim Hunt indicated that if the Clean Water Act was more constraining, it would take precedence over the Places to Grow legislation.

**b. Project Manager**

Glenda indicated that she had nothing further to report.

**c. Municipal Working Groups (reports from Municipal Reps)**

Rosemary reported that the Lower Trent meeting went well. Because of a snow storm, only 5-6 delegates were able to participate. She indicated that she appreciated Glenda and Jim's support and presentation. The working group had no concerns with the terms of reference for the working group and no other issues or concerns raised at the meeting.

Bruce indicated that the Ganaraska's meeting went well. Concerns were expressed that an impression was being given that source protection is something new that not being practiced elsewhere. The group thought that effort should be put into communicating that source protection isn't new, but that Ontario's approach is different (science based). The group wanted to know the population of each source protection area in the region. Pam Lancaster (GRCA) gave a presentation on the source protection fund (stewardship). The next meeting is scheduled for April. Durham expressed concern about cross border issues (for example, they received three different letters from different SPCs requesting information.)

Action: Jim Hunt will discuss the cross border issues with the other chairs.
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Mary indicated that approximately 24 people attended the Otonabee-Peterborough meeting, including Jim and Glenda. Richard Straka and Wayne Stiver also attended. They made some recommendations on the Terms of Reference for the municipal groups. They also had discussions and questions regarding elevating systems. They indicated a concern about the tight timelines. The next meeting is scheduled for March 31.

**d. Committee Members (updates on public engagement)**

Edgar reported that he met with the Peterborough Landowners Association. He provided information to the group and explained that Source Protection Committee meetings were open to the public. He informed the group about the Stewardship Fund and reported that although staff carrying out source protection work are legally allowed access to private property, Ian Smith strongly suggested that they should first request permission. He said that the group had many concerns about possible financial implications of the Clean Water Act.

Jim Hunt reported on his presentation at the Friends of the Kawartha Conservation AGM on January 29<sup>th</sup>. He indicated that there were 40 students from Fleming College and that the meeting was very successful. He said he gave a presentation that was similar to the one that Glenda gave the committee, and that he tried to focus on the financial benefits of source protection.

Wayne Stiver indicated that he has a book on waterborne disease outbreaks in Canada that he could bring to the next meeting.

Bob Lake reported that he made some contacts with some local Economic Development Councils, and will keep them up to date.

**11. Other Business**

Mary Smith wanted to discuss distribution of meeting materials. Various scenarios were suggested (FTP site, email, courier, distribution at meetings, etc). In the end, it was agreed that the system would remain as is for the time being. Meeting materials would be mailed out in advance as well as emailed. Any items added after the mail out would be emailed with hardcopies available at the meeting. Every effort will be made to get material out early.

**12. Information working session (Water Quality Risk Assessment)**

Holly Youden, Technical Project Coordinator, provided a power point presentation: Protecting Drinking Water at the Source: Getting at the Science, Water Quality Risk Assessment for Groundwater. There was discussion, with questions and answers provided by attending conservation authority staff (Shan Mugalingam, Clyde Hammond, Mark Peacock and Glenda).

**13. Adjournment**

Jim Hunt thanked the group for attending what he called a very productive meeting. He thanked Mary Jane for her groundwater model demonstration at lunch time. The meeting was adjourned at 3:30 p.m.

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Jim Hunt, Chair

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Date