

Source Protection Committee Member
Trent Conservation Coalition Source Protection Region
Job Description
Commercial/Industrial Representative
April 2026

The Trent Conservation Coalition Source Protection Committee was created according to Ontario Regulation 288/07 under the *Clean Water Act*. The Committee, as set out in the Regulation, is comprised of 24 members (plus the Chair): 7 municipal representatives; 7 economic sector representatives (agricultural, commerce, industry); 7 other representatives (e.g., public, environmental, etc.); and 3 First Nations.

An individual with knowledge of the commerce/industrial sector is being sought.

Eligibility Requirements:

To be eligible for membership on the Trent Conservation Coalition Source Protection Committee individuals must:

- reside in, own, or rent property within the Trent Conservation Coalition Source Protection Region (see map attached); or
- be employed or operate a business within the Trent Conservation Coalition Source Protection Region; or
- be employed by a Municipality that is in the Trent Conservation Coalition Source Protection Region; and
- not be a Board member or employee of a Conservation Authority within the Trent Conservation Coalition Source Protection Region.

Roles and Responsibilities:

- Contribute positively to the updating and implementing of the Assessment Reports and Source Protection Plans for the Source Protection Region;
- Review reports and materials (including scientific and technical reports) in advance of meetings;
- Provide constructive, collaborative and science-based input on local source protection planning issues;
- Act as a liaison between the sector represented and the Committee by bringing forward common concerns from personal knowledge and experience;
- Work collaboratively with other Committee members and stakeholder groups;
- Make decisions and reach consensus at the committee table;
- Regularly attend meetings of the Source Protection Committee (and applicable working groups) throughout the duration of the appointment;
- Attend and participate in public meetings, information sessions and forums;
- Attend training sessions;
- Participate, at the request of the Chair, in province-wide committees as a representative of the Committee;
- Comply with the Code of Conduct and Conflict of Interest policies established by the Committee; and
- Respect confidential information and abide by the process in place to safeguard confidential information.

Qualifications:

- Demonstrated understanding of:
 - municipal, watershed, scientific or technical information (e.g. source protection, geology, geography, planning)
 - terms and concepts associated with environmental management
 - local watersheds, communities, and issues;
- Proven ability to act as a liaison for the sector(s) being represented;
- An openness to working cooperatively with representatives from other sectors;
- Demonstrated ability to work with group dynamics;
- Commitment to mutual respect for others and for their views and interests;
- Demonstrated problem-solving, decision-making, and communication skills;
- Demonstrated ability to weigh different points of view;
- Demonstrated interest in seeking solutions;
- Has contacts within the local community (individuals and groups);
- Willingness and ability to travel throughout the Source Protection Region.

Term and Time Commitment

Applicants should be prepared to make a 3 year commitment to participate on the Committee. The Source Protection Committee meetings usually occur 3 to 4 times a year. Dates, location and frequency of the meetings are determined by the Chair. Meetings occur within the greater Trent Conservation Coalition Source Protection Region (see map below). In addition to the Committee meetings, it is anticipated that the Committee members will be expected to attend training sessions and occasional public meetings and working group meetings, if established for the sector being represented. Committee members should also expect that they may occasionally need to travel significant distances across the Region to attend meetings.

Compensation

Source Protection Committee members receive per diems (\$200/day). Mileage will also be covered.

How to Apply for Appointment to the Committee:

Please submit a cover letter and resume by email to keith.taylor@ltc.on.ca with the subject line

Commercial/Industrial Representative Application

Please submit your application **by Thursday, April 30, 2026**.

Map showing the Trent Conservation Coalition Source Protection Region with the Municipal Drinking Water Systems on the next page.

